

NCNA Summer League 2021 COVID-19 Risk Mitigation Plan							
NUSA Outdoor League Over and Under 18's (Tue/Wed)							
Our Lead COVID-19 Officer is...	Angela Walker	Received and read COVID-19 Netball Handbook (EN supplied)	Yes	Date completed	6th April 2021		
Other COVID-19 Officers/squad members are	Merle Laur	Watched COVID-19 Netball deliverer training video	No	Additional Comments:			
		Venue risk assessment received & reviewed	No				
PRIOR TO COMPETITION MATCHES	Opt in Policy	How will you ensure that members understand the risks of COVID-19 in a netball context at your league?	Club Covid Officers to make their players aware of the risks.			Risks of COVID-19 in netball information sheet	
		How will you ensure that the Personal Risk Assessment, particularly for those who are in high risk groups is understood by all members of your league	Club Covid Officers to make their players aware of high risk groups and opt in form.High risks groups are aware of the risks involved in netball and have access to the personal risk assessment Participants have the choice if they would like to attend sessions and ‘opt in’ to activity There is no pressure from coaches, volunteers or other players to participate in competition		Clubs to collect Opt-in Statements	Personal Risk Assessment documentRestart Guidance and copy of this Risk Assessment will be made available. Information also available on EN website Individuals must take personal responsibility for managing their risk with above information Opt-in form needs to be completed by all participants	
		How will you ensure undue pressure is not put on members to return to competition and they have the option to 'opt in' based on their own personal circumstances and feelings	Personal responsibility. Club Covid officer should have completed for their teams in advance.		Clubs to collect Opt-in Statements	Opt in guidance and statement	
		How will you understand the needs of any players who may be returning to netball post COVID-19 once they well enough	Club Covid Officer to determine and liaise with Competition Covid Officer as appropriate. Personal responsibility.				
	Travelling to and from matches	How will you ensure travel is safe and well managed, as well as compliant with Government guidance i.e. no car sharing outside of household	Personal responsibility.Competition Covid Officer to ensure that this information had been circulated to clubs.Able to travel to sport but advise against car-sharing.				Travel infographic
		Do you need to stagger start and finish times to help manage parking at your venue as lift shares may not be possible?	Check venue risk assesment re parking. League secretary to consider timings of matches		Starts of matches staggered by 30mins		
	Personnel	How will you identify any training needs of any club coaches, volunteers, officials or others?	Via the TSG leads and clubs meetings and NCNA committee meetings.				
		How will you understand how your coaches, officials & volunteers feel about returning and how will you support them?	Via Club Covid Officers and TSG's feeding concerns into NCNA Covid Officer				
	Safeguarding	How will the COVID risk changes affect safeguarding and can this risk be managed?	NCNA Covid Officer is also the COVID Safeguarding Officer and clubs have been made aware of this. Will impact under 18's and vulnerable adults. NCNA Covid Officer and Safeguarding Officer is maintaining a contact list for both. the event of any single netball organisation having 2 or more positive cases of COVID-19 in a 14 day period,they must notify England Netball via covid@englandnetball.co.uk				
		How will this be communicated with club coaches, officials, volunteers and members?	Clubs meeting / website, regular e-mails . Via EN communications for members.				

	Preparing for competition	What is the identified maximum number of players that can attend a match based on your court availability and numbers of coaches, officials and volunteers needing to attend?	League Secretary re timings.30 per court outdoors including scorers, bench officials and umpires. NO SPECTATORS PERMITTED. Maximum 12 players per team .		Starts of matches staggered by 30mins		
		What additional sanitisation and PPE are required to deliver your competition and how will any replenishing be overseen?	Check venue risk assessment. Requirement for teams to provide their own sanitisation and PPE supplies. NCNA to provide PPE and sanitiser to use on touch points such as gates.				
		How will you understand any specific needs of members, e.g. they are shielding or within a higher risk group	Club Covid officers to make Competition and NCNA Covid Officer aware. Player and club COVID Officer responsibility				
		How will you ensure members (particularly playing members) are conditioned and prepared for competition	Liaison with Club Covid Officers prior to competition start re status of their Covid risk assessments, concerns, issues with any not opting in. Clubs meeting. Website, e-mails EN COVID officer weekly updates and updates at each stage of roadmap . Information board NUSA and contact details for parents re NCNA and League COVID Officers . Club responsibility.				England Netball VNC activity, club responsibility
		How will you ensure all members, coaches, officials, volunteers and parents (if appropriate) understand the COVID-19 rule modifications	Club responsibility. Umpire forums, EN club forums, EN communications, NCNA website.		CUS discuss at Clubs meeting		EN modified Rules infographic and video.
FACILITY USAGE	Movement on site	How will you use the venue to ensure social distancing? Drawing a plan may be a useful way to plan this.	Check venue risk assessment. One way movement. Signage. Instruction to teams prior to competition		Map of Venue showing entry and exit to courts		
		How will traffic of people flow at your venue, do you need to establish a one way system?	Check venue risk assessment re signage. One way movement		Established and signed by venue		Site signage
		What guidance does the venue have in place and how will you ensure you implement it?	Check venue risk assessment one way movement and signage		Check prior to start of League		
		How will you communicate this with all members ahead of the competition?	Clubs meeting, website, e-mail, info board at venue.		Map to clubs		
	Indoor Facilities	How will you ensure there is not an outdoor alternative venue that can be used?	N/A Outdoor league so risks mitigated .				Venue selector decision making tool
		How will you ensure there is adequate ventilation in the indoor venue if an outdoor court can not be accessed?	N/A Outdoor league so risks mitigated .				
		How will you ensure you are fully aware of the venue operators procedures, including rigorous cleaning?	Joint meetings with venue and request a copy of their updated risk assessment. Regular review meetings.		On Venue RA		
		How will you ensure that strict hygiene and sanitisation protocols are undertaken	See above .				
	Risk assessment	Who from your competition will work with the venue provider to obtain a risk assessment for the venue?	Provided by Liz Lorrimer. Merle Laur to obtain an updated risk assessment from A4T with oversight from NCNA committee.		Need to check if updated by A4T.		
		How will you share with your members how the venue will operate and ensure you adhere to any elements within venue risk assessment	NCNA Committee, e-mail to clubs, and website.		All information to be sent out to clubs		
		How will you ensure the Pre-Venue check with enhanced COVID-19 checks are completed at every match	Check venue risk assessment- Facility Operator Representative and Covid Officer or NCNA representative always on site.				Pre Venue check
	Hygiene & cleaning	How will you ensure the venue being used is cleaned regularly and in line with Government guidance?	Regular communication with named person at A4T. Merle or NCNA representative.		See Venue RA		
		Who will identify heavily used surfaces/points at the venue you use and how will you make members aware of these to help reduce touching these surfaces?	Venue and Competition Covid Officers- outdoor but door handles/gates and toilets/equipment.				
		How will you report any concerns if you are concerned about the cleaning within venues?	Through committee members to League secretary/ Covid officer. Check venue risk assessment and point of contact for league and A4T.				

DURING COMPETITION MATCHES	Changing Rooms & showers	How will you share with your members the need for them to arrive ready to play and that changing facilities are not available?	Through e-mail to Clubs prior to league start . No changing rooms available only toilets which will be cleaned before a partner's use and afterwards. Timing needed in between to allow for this.		Changing rooms locked		Arrival infographic
		How will you share with any opposition for matches that changing rooms and showers are not available?	Not applicable. Central venue.				
		What is the procedure for use of toilets at you venue?	Available if needed				
		How will you share this with all members?	E-mail to Clubs prior to league start, information boards, e-mails, website.				
		How will you share this with any opposition?	Not applicable. Central venue.				To check one way system and parking with the venue.
	Match Hospitality	How will you ensure refreshments/water are available to be replenished at your venue?	Not applicable. Players to provide their own water and be advised not to share bottles.				
	Arrival & registration	How will you establish a drop off and pick up system that ensures large numbers at venue is minimised?	Check one way sytem with the venue and parking.				
		How will registration work at your competition ensuring health screening takes place before mixing with others?	Use of QR code for Test and Trace. Clubs to manage Health Screening for their own teams, officials, umpires and spectators. Court personnel to be recorded on scorecard and later sent electronically to League Secretary before allowed into court area. Spectators recorded by team with court personnel but not allowed in court area. Spectators to be discouraged.		Scorecards kept by league Secretary		Arrival infographic
		How will you register all attendees whilst maintaining social distancing and ensuring verbal confirmation of being symptom free	As above. QR code. Onus on clubs to manage those with symptoms and discourage attendance . Some player and officials will be subject to regular lateral flow tests.		Registered by Clubs on Grass area before entering court		
		What will your competitors procedure be if someone arrives who has symptoms who is U18? Where will they wait for collection by responsible adult	Responsibility of club coach/covid officer to report suspected cases to Club Covid Officer and Competition Covid Officers and follow track and trace procedures via NHS.				
	Matches	How will you ensure all members are aware of this plan and the latest guidance from England Netball when planning the competition?	e-mail to clubs prior to league start, Website, info board at venue using EN infographics				
		How will any breaks in matches be managed to ensure social distancing is maintained?	Strict match schedule agreed and adhered to. Early/Late arrivals not admitted. All personnel vacate court area between matches.				
		How will you facilitate reminders of COVID-19 rule modifications and common netball behaviours that need to be modified e.g. idle interactions	County Umpiring Secretary briefed officials in October and clubs to make players aware and members have EN guidance				Rule Modifications
		Specifically thinking about younger players (particularly U11's) how will you ensure the COVID-19 rule modifications are constantly reinforced and players reminded of the behaviours they need to modify	No Players under 13. Monitoring from coaches during play.Via club coaches and COVID Officers and info to parents to reinforce. They may need more reminders.				
	Use of equipment	How will you ensure guidance from England Netball re equipment is adhered to?	Club responsibility .Under constant review by all and instances where it is not to be reported to competition Covid Officers.				Equipment sanitisation poster
		How will you ensure the sanitisation of netballs is able to happen regularly (minimum every 15 mins) throughout matches?	Officials to oversee this happens and teams to be advised to provide a named person on their bench . Intervals every 12 minutes				Equipment sanitisation poster
		How will you manage the use of bibs within your competition to ensure they are not shared?	Clubs made aware at the clubs meeting as per EN restart guidance and is the club's responsibility and reinforced at officials briefings. Variation in bib colour to be permitted. Some clubs have wipeable bibs.				
	Injury treatment	How will you ensure first aid can be administered appropriately during COVID-19?	Clubs to deal with own minor injuries if player cannot self - treat using PPE and gloves (and apron) which they should add to First aid kits .Emergency services summoned if necessary		All clubs to have their own First aid equipment		

		How will you ensure all qualified first aiders within your competition are aware of the guidance from EN?	Clubs meeting, website, info board.				
	Spectators	What is your venues policy on spectators?	Check with venue. Spectators discouraged. Parents to remain in cars if present, or outside venue				
		How will you communicate this with your members/clubs?	Clubs meeting,website , e-mails , posters at venue.				
		How will you manage during any competitions where away team have travelled a good distance. Where would any parents who had driven opposition wait?	N/A				
	Hygiene & PPE	How will hand hygiene been maintained during every match?	Check venue if sanitiser provided by them. Clubs to provide their own sanitising equipment on court and arrange cleansing and sanitising as required before/after play and during intervals. NCNA to provide for NCNA committee mebers and touch points.		Encourage teams/players to have own hand sanitiser		
What PPE requirements are there for your competitoin		Personal sanitiser for use before/after matches and at intervals. Teams to provide cleanser and sanitising wipes etc to clean ball and post as required, before/after matches, at intervals and if post is touched by players. As above for injuries.		Team to have own sanitising equipment			
Who is responsible for ordering/sourcing/providing PPE within your competition?		Individuals/ clubs . NCNA for the committee.					
How will specific volunteers notify when any additional PPE or sanitisation products are required?		See above - responsibility of teams.					
POST COMPETITION MATCHES	Test & Trace	Who will be contacted and how will they communicate with others any positive cases of COVID-19?	To report to Club Covid Officer and Competition Covid Officer who will inform A4T then follow NHS T and T as per EN guidance .				
	Review	How will your competition check and review the operations of matches?	Court Checklist and Record of Accident Sheet to be completed and submitted electronically for every match with scorecard. Coomets re any COVID concerns to be added to the scorecard.		Committee members on site.		
		How will any updates to any procedures or competition protocols be issued to all members?	website, e-mails.				
		When will this plan be reviewed in it's whole?	If any significant changes/incidents/after first week/ 4 weeks into competition				
		How will the competition committee operate during COVID-19 to ensure timely decisions, reviews and understanding of most up to date guidance?	Zoom TSG meetings as required. Meetings with A4T and via e-mail and via NCNA monthly meetings.				
	Breach in guidance	What procedure will you have in place to manage any breaches of the guidance?	League secretary to initiate immediate correspondence with team/players/umpires/officials concerned				
		What procedure will you have in place to manage any severe and consistent breach in guidance	NCNA disciplinary rules and EN code of conduct.				